

RAMANUJAN MATHEMATICAL SOCIETY

Request Form for holding a CC. Please read the [instructions](#) carefully before filling this form.

1. Name and complete address of the Department.
2. Name and address (with email & phone number) of the local coordinator in the department.
3. Topic (with the syllabus in your M. Sc. course) in which the department is interested in conducting the compact program and the portions in which the department is interested in the CC.
4. Name and area of specializations of the teacher teaching the topic. The teacher will attend the CC and will take the responsibility after the CC is over.
5. The names of other teachers / PDFs / research scholars who will attend the CC along with the students.
6. Names of teachers / PDFs / research scholars mentioned in 4 and 5 who are interested in working as an “associate faculty”.
7. In the extreme case when no one from the department is prepared to be an Associate Faculty, RMS will try to identify an Associate Faculty from outside.
8. The period when the “topic” in 2 will be taught and expected two week period when RMS-CC should be organized.
9. Text book that is being followed currently.
10. How good are your students? (i) Above average (ii) Average.
11. Does your institution have a good guest house to accommodate the visiting faculty? Can your institution provide boarding for the faculty?
12. Names of the neighboring institutions, if any, whose students and teachers will attend the CC. Please note that there is no provision for meeting TA and boarding and lodging expenses of a participant.
13. The number of students in the course (topic) for which the CC will be held.
14. Request for a CC should be made at least 3 months in advance. It takes

considerable time to fix a Main Faculty, and to prepare the Associate Faculty / Tutor in the duty required for a CC. 15. Please prepare a budget and attach it with this request form.

16. For transfer of money from RMS, how would you like to do it?

(a) Transfer to the Registrar/Principal/Director, or

(b) Transfer to the person organizing the CC program.

In any case, the mode of transfer, account details etc. are to be furnished.

(Un-audited Utilization Certificate and Statement of Expenditure will have to be sent to RMS within 1 month of the conclusion of the CC. Audited Utilization Certificate and Statement of Expenditure may be sent later, say within 2 months.)

17. Any other information that you would like to provide with regard to this program:

Name and postal & email address

Signature with date

(Head of the Department / Institution)

The original completed word file (without signatures) and a scanned copy of the signed "Request Form" may please be sent by email to Prof. A. Vijayakumar:

vambat@gmail.com with a copy to Prof. R . Balakrishnan: mathrb13@gmail.com

Please do not zip but send files in separate attachments.